

Policy regarding the processing of personal data

1. General Provisions

This personal data processing policy has been compiled in accordance with requirements of the Federal Law of July 27, 2006. No. 152-FZ "On personal data" (hereinafter referred to as the Personal Data Law) and determines the procedure for processing personal data and measures to ensure the security of personal data undertaken by IP MNIKH OLGA VIKTOROVNA (hereinafter referred to as Operator).

1.1. The operator sets as his most important goal and condition for the implementation of his activities respecting the rights and freedoms of man and citizen when processing it personal data, including protection of rights to privacy life, personal and family secrets.

1.2. This Operator's policy regarding the processing of personal data (hereinafter referred to as the Policy) applies to all information that the Operator can get information about visitors to the website <https://pmmd.net>.

2. Basic concepts used in the Policy

2.1. Automated processing of personal data - processing personal data using computer technology.

2.2. Blocking of personal data - temporary cessation of processing personal data (except when processing is necessary for clarification of personal data).

2.3. Website is a collection of graphic and information materials, as well as computer programs and databases that ensure their availability on the Internet at the network address <https://pmmd.net>.

2.4. Information system of personal data - totality personal data contained in databases and providing them processing of information technologies and technical means.

2.5. Depersonalization of personal data - actions as a result of which cannot be determined without the use of additional information ownership of personal data by a specific User or another subject of personal data.

2.6. Processing of personal data - any action (operation) or a set of actions (operations) performed using funds automation or without the use of such means with personal data, including collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction personal data.

2.7. Operator - a state body, municipal body, legal or an individual who, independently or jointly with other persons, organizes and/or processing personal data, as well as determining purposes of processing personal data, composition of personal data subject to processing, actions (operations) performed with personal data.

2.8. Personal data - any information related directly or indirectly to a specific or identifiable User of the website <https://pmmd.net>.

2.9. Personal data authorized by the subject of personal data for distribution, - personal data, access of an unlimited number of persons to which is provided by the subject of personal data by giving consent to processing of personal data authorized by the subject of personal data for distribution in the manner prescribed by the Law on Personal data (hereinafter referred to as personal data permitted for distribution).

2.10. User - any visitor to the website <https://pmmd.net>.

2.11. Providing personal data - actions aimed at disclosure of personal data to a certain person or certain circle

persons

2.12. Distribution of personal data - any actions aimed at disclosure of personal data to an indefinite number of persons (transfer personal data) or to familiarize yourself with personal data an unlimited number of persons, including the publication of personal data in media, placement in information and telecommunication networks or providing access to personal data in any other way.

2.13. Cross-border transfer of personal data - transfer of personal data on the territory of a foreign state to the foreign authority state, foreign individual or foreign legal entity.

2.14. Destruction of personal data - any actions as a result of which personal data is destroyed irretrievably with the impossibility of further restoration of the content of personal data in the information system personal data and/or material media of personal data are destroyed data.

3. Basic rights and obligations of the Operator

3.1. The operator has the right:

— receive reliable information and/or from the subject of personal data documents containing personal data;

— in case the subject of personal data withdraws consent to processing personal data, as well as directions for requesting termination of processing of personal data, the Operator has the right to continue processing of personal data without the consent of the subject of personal data when the presence of the grounds specified in the Personal Data Law;

— independently determine the composition and list of measures necessary and sufficient to ensure the fulfillment of the obligations provided for by the Law on personal data and regulations adopted in accordance with it legal acts, unless otherwise provided by the Law on Personal Data or other federal laws.

3.2. The operator is obliged:

— provide the subject of personal data at his request with information, relating to the processing of his personal data;

— organize the processing of personal data in the manner established current legislation of the Russian Federation;

— respond to requests and requests from personal data subjects and their legal representatives in accordance with the requirements of the Law on Personal data;

— report to the authorized body for the protection of the rights of subjects of personal data upon request of this authority the necessary information within 10 days from the date of receipt of such request;

- publish or otherwise provide unrestricted access to this Policy regarding the processing of personal data;

— take legal, organizational and technical measures to protect personal data from unauthorized or accidental access to it, destruction, modification, blocking, copying, provision, dissemination of personal data, as well as from other unlawful actions in relation to personal data;

— stop the transfer (distribution, provision, access) of personal data, stop processing and destroy personal data in the manner and cases provided for by the Personal Data Law;

— perform other duties provided for by the Law on Personal data.

4. Basic rights and obligations of personal data subjects

4.1. Subjects of personal data have the right:

— receive information regarding the processing of his personal data, for except in cases provided for by federal laws. Intelligence are provided to the subject of personal data by the Operator in an accessible form, and they should not contain personal data relating to others subjects of personal data, except in cases where there are legal grounds for disclosing such personal data. Scroll information and the procedure for obtaining it are established by the Law on Personal Data;

— require the operator to clarify his personal data and block it or destruction if personal data is incomplete, outdated, inaccurate, illegally obtained or unnecessary for the stated purpose of processing, as well as accept those required by law measures to protect your rights;

— put forward a condition of prior consent when processing personal data data for the purpose of promoting goods, works and services on the market;

— to withdraw consent to the processing of personal data, as well as to send requirements to stop processing personal data;

— appeal to the authorized body for the protection of the rights of subjects of personal data or in court, unlawful acts or omissions
The operator when processing his personal data;

— to exercise other rights provided for by the legislation of the Russian Federation.

4.2. Subjects of personal data are obliged to:

— provide the Operator with reliable information about yourself;

— inform the Operator about clarification (updating, changing) of your personal data.

4.3. Persons who provided the Operator with false information about themselves or information about another subject of personal data without the consent of the latter, bear liability in accordance with the legislation of the Russian Federation.

5. Principles for processing personal data

5.1. The processing of personal data is carried out legally and fairly basis.

5.2. The processing of personal data is limited to achieving specific, predetermined and legitimate purposes. Processing of personal data that is incompatible with the purposes of collecting personal data is not permitted.

5.3. It is not allowed to combine databases containing personal data, the processing of which is carried out for purposes incompatible with each other.

5.4. Only personal data that meets the purposes of their processing are subject to processing.

5.5. The content and volume of personal data processed correspond to the stated purposes of processing. Redundancy of processed items is not allowed personal data in relation to the stated purposes of their processing.

5.6. When processing personal data, the accuracy of personal data is ensured data, their sufficiency, and, where necessary, relevance in relation to the purposes of processing personal data. The operator takes the necessary measures and/or ensures their acceptance to remove or clarify incomplete or inaccurate data.

5.7. Personal data is stored in a form that allows identify the subject of personal data, no longer than required by the purposes processing of personal data, if the storage period for personal data is not established by federal law, treaty, party to which, the beneficiary or guarantor of which is the subject personal data. Processed personal data is destroyed or are depersonalized upon achievement of the purposes of processing or in case of loss necessary to achieve these goals, unless otherwise provided federal law.

6. Purposes of processing personal data

spruce processing	informing the User through sending emails
personal data	email address
legal grounds	agreements concluded between operator and subject of personal data
processing types personal data	Collection, recording, systematization, accumulation, storage, destruction and depersonalization of personal data

7. Conditions for processing personal data

7.1. Processing of personal data is carried out with the consent of the subject personal data for the processing of his personal data.

7.2. The processing of personal data is necessary to achieve the purposes provided for by an international treaty of the Russian Federation or law, to implement the requirements imposed by the legislation of the Russian Federation on operator's functions, powers and responsibilities.

7.3. The processing of personal data is necessary for the administration of justice, execution of a judicial act, act of another body or official, subject to execution in accordance with the legislation of the Russian Federation on enforcement proceedings.

7.4. The processing of personal data is necessary for the execution of the contract, a party to which or a beneficiary or guarantor of which is the subject of personal data, as well as for concluding an agreement on initiative of the subject of personal data or an agreement under which the subject personal data will be the beneficiary or guarantor.

7.5. The processing of personal data is necessary to exercise the rights and legitimate interests of the operator or third parties or to achieve public significant goals, provided that the rights and freedoms are not violated subject of personal data.

7.6. Personal data is processed, unlimited access circle of persons to whom is provided by the subject of personal data or according to his request (hereinafter referred to as publicly available personal data).

7.7. Processing of personal data subject to publication is carried out or required disclosure under federal law.

8. The procedure for collecting, storing, transferring and other types of processing of personal data

Security of personal data processed by the Operator, is ensured through the implementation of legal, organizational and technical measures,

necessary to fully comply with the requirements of the current legislation in the field of personal data protection.

8.1. The operator ensures the safety of personal data and accepts all possible measures to exclude access to personal data unauthorized persons.

8.2. The User's personal data will never, under any circumstances, be transferred to third parties, with the exception of cases related to the execution current legislation or if the subject of personal data consent has been given to the Operator to transfer data to a third party for fulfillment of obligations under a civil contract.

8.3. If inaccuracies in personal data are identified, the User may update them independently by sending a notification to the Operator to the Operator's email address mail@pmmd.net with the note "Updating personal data."

8.4. The period for processing personal data is determined by the achievement of the goals for whose personal data was collected, unless another period is provided agreement or current legislation.

The user can withdraw his consent to processing at any time personal data by sending a notification to the Operator via email to the Operator's email address mail@pmmd.net with the note "Withdrawal of consent to the processing of personal data."

8.5. All information that is collected by third-party services, including payment systems, communications and other service providers, is stored and is processed by specified persons (Operators) in accordance with their User Agreement and Privacy Policy. Subject personal data and/or with specified documents. The operator is not responsible liability for the actions of third parties, including those specified in this service providers point.

8.6. Prohibitions on transfer established by the subject of personal data (except granting access), as well as on processing or processing conditions (except

gaining access) personal data permitted for distribution is not apply in cases of processing of personal data in government, public and other public interests determined by the legislation of the Russian Federation.

8.7. When processing personal data, the operator ensures confidentiality of personal data.

8.8. The operator stores personal data in the form allowing to identify the subject of personal data, no longer than this require the purpose of processing personal data, if the storage period for personal data data is not established by federal law, agreement, a party to which, the beneficiary or guarantor of which is the subject personal data.

8.9. The condition for terminating the processing of personal data may be achievement of the purposes of processing personal data, expiration consent of the subject of personal data, withdrawal of consent by the subject of personal data data or a request to stop processing personal data, as well as identification of unlawful processing of personal data.

9. List of actions performed by the Operator with received personal data

9.1. The operator collects, records, systematizes, accumulates, stores, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion and destruction of personal data.

9.2. The operator carries out automated processing of personal data with the receipt and/or transmission of received information via information and telecommunication networks or without it.

10. Cross-border transfer of personal data

10.1. Before starting activities for cross-border transfer of personal data, the operator is obliged to notify the authorized body for protection of the rights of personal data subjects about their intention to exercise cross-border transfer of personal data (such notification is sent separately from the notification of intention to process personal data).

10.2. The operator, before submitting the above notice, is obliged to obtain from authorities of a foreign state, foreign individuals, foreign legal entities to whom cross-border transfer of personal data is planned, relevant information.

11. Confidentiality of personal data

The operator and other persons who have access to personal data are obliged not to disclose to third parties and not distribute personal data without consent of the subject of personal data, unless otherwise provided federal law.

12. Final provisions

12.1. The User can receive any clarification on issues of interest regarding the processing of his personal data by contacting the Operator via email mail@pmmd.net .

12.2. Any changes to the processing policy will be reflected in this document. personal data by the Operator. The policy is valid indefinitely until it is replaced new version.

12.3. The current version of the Policy is freely available online Internet at <https://pmmd.net/storage/app/media/policy.pdf>.